

# The Licensing Act 2003

## Responsible Authority Representation Form

FAO The Licensing Service, Licensing Section, Trafford Town Hall, Talbot Road, Stretford, M32 0TH

### Section 1 - Application Details

**I wish to make a representation against the following application:**

Applicant's name (if known): Bar on Wheels Ltd

Premises name and address:

Unit C39, Easy Access Self Storage, Barton Dock Road, Trafford, Manchester M41 7ZA

Type of Application: New Premises Application

Application Number (if known):

### Section 2 – Responsible Authority's Details

**Responsible Authority's Details:**

Please tick appropriate box:

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | Chief Officer of Police   |
| <input type="checkbox"/>            | Fire and Rescue Authority   |
| <input type="checkbox"/>            | Local Planning Authority  |
| <input type="checkbox"/>            | Health and Safety Authority   |
| <input type="checkbox"/>            | Environmental Health Authority  |
| <input type="checkbox"/>            | Bodies recognised as being responsible for protection of children from harm |
| <input type="checkbox"/>            | Local Authority Director of Public Health                                   |
| <input checked="" type="checkbox"/> | Local Weights and Measures Authority (Trading Standards)                    |
| <input type="checkbox"/>            | Licensing Authority   |
| <input type="checkbox"/>            | Home Office Immigration Enforcement   |
| <input type="checkbox"/>            | Other   |

Full name: Elizabeth Pritchard

Job Title: Trading Standards Officer

Tele number: 07760 167474

Email: Elizabeth.pritchard@trafford.gov.uk

Address:

Trading Standards Service,  
Trafford Council,  
Trafford Town Hall  
Talbot Road  
Stretford  
Manchester  
M32 0TH

### Section 3 – Representations

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | We object to the application being granted at all               |
| <input checked="" type="checkbox"/> | We object to the application being granted in its current form* |

\*If you choose this option remember to tell us in section 3B what changes you would like to see.

Your representation must be relevant to the effect of the application on the promotion of one or more of the four licensing objectives. Please complete the boxes below as fully as possible. If you do not then your representation may not be accepted.

Please attach supporting documents/further pages as necessary. Please number all extra pages and add the applicant's name and your name to each page.

### Section 3A – The Licensing Objectives

To prevent crime and disorder	<i>Please state your reasons:</i>
Public safety	<i>Please state your reasons:</i>

To prevent public nuisance	<i>Please state your reasons:</i>
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The protection of children from harm	<p><i>Please state your reasons:</i></p> <p>Trading Standards feels the conditions are limited in detail and insufficient given the nature of the business (delivery of alcohol), and that the company must take further steps to ensure children are prevented from any opportunity to purchase alcohol.</p> <p>Therefore, to ensure that the company take sufficient steps to prevent the sale of alcohol to minors from these premises, Trading Standards would like the 11 additional conditions as specified in Section 3B below to be included on the licence to ensure that the business fully protects all children from harm.</p>
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## **Section 3B – Suggestions/Further information**

Please give any suggested conditions that could be added to the licence to remedy the cause of your representations, or other considerations you would like the Licensing Sub-Committee to take into account.

### Age Verification

1. Age verification tick box must be completed and date of birth must be obtained before any purchase of age-restricted goods on website, mobile app and telephone order forms.
2. Purchasers of age-restricted goods on website, mobile app or telephone orders must be informed when placing an order that age verification will be required upon delivery. For telephone orders this statement must be given verbally and confirmed on telephone order forms.
3. A 'Challenge 25' policy shall be operated on the premises at all times. The policy must be understood by all employees and delivery drivers. The policy will be documented, read and signed by all individuals working for the business to indicate that they understand it.
4. All packages containing age-restricted goods shall be clearly labelled with the following warning: "Challenge 25: this package contains an 18+ restricted product – do not deliver to persons under 18". This warning is to be placed next to the address label.
5. Challenge 25 to be operated and applied to all deliveries of age-restricted products by drivers. Age verification of persons who appear to be under 25 years of age to be undertaken at point of delivery on all occasions. Proof of age to be determined by means of either a passport, photographic driving licence or PASS approved proof of age card only. These checks must be made for every delivery of age-restricted products regardless of previous checks.
6. Each driver is to maintain a refusals log which is to be kept up to date with a record of all refusals to deliver age-restricted products in accordance with the Challenge 25 policy by that driver. A copy of these logs are to be collated weekly by the designated premises supervisor and maintained in a file. This file is to be made available immediately upon request of an authorised officer of Trafford Council or GMP.

### Training

7. The designated premises supervisor will maintain a file containing all the relevant material which relates to preventing the sale of age-restricted products to underage persons. The contents of the file will be used in the course of providing training to staff on that subject.
8. Training on the law relating to underage sales is to be provided to all new employees and delivery drivers prior to commencement of their employment and/or deliveries. The designated premises supervisor is to keep a written record of all training provided and employees and delivery drivers are to sign and date the record to confirm that the training has been received and understood.
9. Refresher training is to be provided, at least every three months, to all existing employees and delivery drivers, on the law relating to underage sales. The designated premises supervisor is to keep a written record of all training provided and employees and delivery drivers are to sign and date the record to confirm that the training has been received and understood.
10. Training records are to be made available immediately upon request of an authorised officer of Trafford Council or GMP.
11. The designated premises supervisor is to maintain a file recording details of any allegations of the sale of age-restricted products to underage persons from the premises that have been reported to the business (including notifications from Trafford Council). Any remedial action undertaken following such a report is also to be recorded in the file. This file is to be made available immediately upon request of an authorised officer of Trafford Council or GMP.

I confirm that this representation may become a public document

Signed Elizabeth Pritchard dated 4<sup>th</sup> August 2023

N.B if you do make a representation you will be expected to attend the Licensing Sub-Committee hearing and any subsequent appeal proceedings.

It is an offence, under section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in connection with this representation. This is punishable, on summary conviction, by a fine not exceeding level 5 on the standard scale.

Please return this form along with any additional sheets to: **The Licensing Service, Trafford Council; Trafford Town Hall, Talbot Road, Stretford, Manchester, M32 0HT** or email to [licensing@trafford.gov.uk](mailto:licensing@trafford.gov.uk).

This form must be returned within the Statutory Period. Please check with the Licensing Section by emailing [licensing@trafford.gov.uk](mailto:licensing@trafford.gov.uk)